



### Position Description – Education Lead

<b>Title:</b>	Education Lead
<b>Type:</b>	Contractor – 1 year
<b>Organisation:</b>	Paralympics New Zealand (PNZ)
<b>Reports to:</b>	Strategic Engagement Manager
<b>Direct reports:</b>	None
<b>Location:</b>	Parnell, Auckland

#### ABOUT PARALYMPICS NEW ZEALAND (PNZ)

For nearly 60 years, Paralympics New Zealand has championed Para sport in New Zealand. Our legacy of athletic performance at summer and winter Paralympic Games is not only world beating, but more importantly life changing.

We believe we can contribute to a transformed New Zealand which is truly inclusive where Para athletes have the opportunity to participate at all levels of sport and are equally recognised for their successes.

We work together with our members and our partners to ensure equitable opportunities for Para athletes. Our core roles are to provide strategic leadership through collaborative partnerships to strengthen and grow Para sport in New Zealand, and to lead teams to the Paralympic Games.

As the National Paralympic Committee for New Zealand, we support the international Paralympic Movement in recognising the value and power of Para sport and see our purpose as transforming lives through Para sport in New Zealand.

PNZ has strong values that underpins everything we do – leadership, excellence and advocacy.

PNZ is an equal opportunities employer committed to diversity and inclusion. Thus, it welcomes applications from qualified candidates from any background or life circumstances.

#### POSITION PURPOSE

The PNZ Education Lead will lead the pilot of the 'Seeing is Believing' project aiming to change perceptions of disability through the lens of Paralympians, Para athletes and the Paralympic Movement. It combines Para sport learning and lived experiences to inspire both participation and inclusion in school and kura environments. The I'mPOSSIBLE Programme and Para Sport Champions Programmes will connect with both disabled and non-disabled tamariki, their teachers and kaiako, schools and kura by opening minds and challenging perceptions, behaviours and choices.

Through strong leadership the development, implementation and evaluation of the 'Seeing is Believing' project by the PNZ Education Lead will ensure the delivery of key outcomes within the PNZ Strategic Plan 2021 – 2032.

#### KEY RELATIONSHIPS

Internal	External
PNZ Employees and Contractors PNZ Athletes' Council	Paralympians and Para athletes NZ Schools and Kura PNZ Members PNZ commercial partners and suppliers Sport New Zealand Ministry of Education Halberg Foundation Special Olympics NZ International Paralympic Committee (IPC)

## KEY RESPONSIBILITIES

### 1. Leadership

- Provide strategic education advice to PNZ Senior Leadership Team (SLT), Chief Executive and Board.
- Provide guidance and support for wider PNZ team members as required.

### 2. Stakeholder management

- Develop an understanding of key national disability organisations working in the education sector and work collaboratively.
- Developing strong meaningful relationships with pilot schools and kura principals, senior leaders and teachers and Kaiako.
- Advocate for the power of Para sport to transform lives through an inclusive New Zealand where Para athletes have the opportunity to participate at all levels of sport.
- Support and create the education database within the PNZ CRM system.
- Create and implement a plan to ensure these education stakeholders receive regular communication from PNZ throughout the pilot.
- Establish advisory group/s to ensure PNZ includes the voice of education stakeholders within planning and decision making.

### 3. Strategy implementation

- Lead digitalisation and New Zealand Curriculum and/or Te Marautanga o Aotearoa alignment of the I'mPOSSIBLE education resource.
- Comply with all IPC implementation guidelines.
- Work collaboratively with key education stakeholders including Sport New Zealand and Ministry of Education to identify and connect with pilot schools and kura.
- Support pilot schools and kura through teacher and kaiako training and support to ensure alignment to strategic planning, educational priorities and achievement challenges.
- Develop the Para Sport Champions programme.
- Recruit and train Para athletes to become confident Para Sport Champions.
- Robust monitoring and evaluation framework developed and implemented.
- Support the PNZ Commercial Manager and PNZ Funding and Partnerships Manager in the development of commercial proposals and funding applications with robust pilot evaluation findings.

### 4. Health and Safety

All PNZ employees have a responsibility to work towards maintaining a safe and healthy work environment for both work colleagues and visitors, including contractors. This is achieved by:

- Practicing and encouraging safe work methods, using resources and equipment appropriately.
- Taking all reasonable and appropriate steps to minimise and where possible eliminate the risk of harm or injury to others.
- Reporting all workplace hazards and accidents to the appropriate person or authority.

### Experience and Knowledge:

- Tertiary qualification and/or knowledge and/or experience in Education and Sports Management is preferable although not essential depending on experience.
- Demonstrated industry experience (5+ years) in education and relevant fields.
- Evidence of leadership in the education sector with strong linkages, knowledge of sport, application of the New Zealand Curriculum and/or Te Marautanga o Aotearoa.
- Experience in the development of educational and teaching resources aligned to the New Zealand Curriculum and Te Marautanga o Aotearoa.
- Thorough knowledge and understanding of effective pedagogical strategies, specifically, culturally responsive and active pedagogies.
- Have an understanding of how the sport and physical activity sectors interact to deliver PE, sport and physical activity opportunities for students.

- Knowledge and understanding of the New Zealand Curriculum and/or Te Marautanga o Aotearoa.
- Experience in strategically leading the design and implementation of small-medium scale projects.
- Experience in designing and facilitating professional learning and development opportunities.
- Experience in influencing attitudes, behaviours and processes
- Full drivers' licence.

**Skills and Attributes:**

- Ability to think strategically and contribute to wider PNZ strategies.
- The ability to be a critical practitioner, by applying an inquiry approach to constantly evaluate effectiveness and impact.
- Excellent interpersonal and relationship building skills and attributes.
- Ability to influence attitudes and behaviours
- Good problem analysis and problem-solving skills
- Resilient and able to cope under pressure
- An ability to work independently and collaboratively as part of a positive team.
- Ability to take initiative and work positively in partnership with stakeholders.
- Excellent verbal, written and presentation skills
- Knowledge of, and commitment to the Treaty of Waitangi – Te Tiriti o Waitangi
- Financial acumen and experience of budget management.
- Technology literate – including Microsoft.
- Willingness to travel and be available for weekend work.